

DATE	TIME	PLACE	REFERENCE
16/11/2024	11:30 AM	Gungahlin Mosque	Annual General Meeting 2024

ANNUAL GENERAL MEETING 2023 MINUTES

Meeting called by	Secretary and Executive Committee 2023-25 of Canberra Muslim Community Inc
Key objectives	Annual General Meeting (AGM)
Presided by	Shaik Mohiuddin Mohammad
Attendance EC Team	1. Md Javed Abdul Naser Bhuiyan, Secretary 2. Shaik Mohiuddin Mohammad, Vice President 3. Md Shakir Mahmud, Treasurer 4. Ehab Zaky Mohammed Elfeky, Member 5. Luke Khin Maung, Member 6. Alam Kazi, Member
Apologies EC Team	1. Md Masud Hasan, President 2. Babar Khan, Assistant Secretary 3. Adnan Farooq Awan, Member
Attendance Members at Gungahlin Mosque	Please see attached AGM attendance sheet
Minutes taken by	Md Javed Abdul Naser Bhuiyan

Discussions Summary, Decisions, and Actions

Procedure: Quorum and AGM with recitation of Holy Quran

The Annual General Meeting (AGM) was scheduled to be held on Saturday 09 November 2024 from 11.30 am to 1.30 pm at the Gungahlin Mosque but due to the absence of 40 financial members within half an hour after the appointed time the AGM was stand adjourned to the same day in the following week at the same time i.e. on Saturday 16 November 2024 from 11.30 am to 13.30 pm at the Gungahlin Mosque. A notice was also served in this regard.

On the AGM day on Saturday 16 November 2024 the quorum with 40 financial members did not reach again and the AGM started 30 minutes delayed of the scheduled time at about 12:01 PM by the Vice president of CMC Shaik Mohiuddin Mohammad with a Doah by Brother Ehab.

Agenda Item #1: Opening, welcome and introductory remarks

- Shaik Mohiuddin started the meeting

Agenda item #2: Apologies

- Apologies were received from several Executive Committee (EC) members, which were noted at the beginning of the meeting.

Agenda item #3: Confirm the minutes of the previous AGM (2022 — 2023) held on 18 November 2023 (motion that the minutes be confirmed and accepted with amendments if any)

- Br Shahidul Islam proposed that the minutes from the previous AGM held on November 18, 2023, be accepted.
- Br Altaf Hossain seconded the proposal.
- The minutes were accepted without objection.

Agenda item #4: A brief report on the activities of the CMC during the 2023-24 financial year

General Secretary Javed Bhuiyan presented activity reports:

- **Land Acquisition:** Due to a policy change, the land is now available for sale through a two-stage process, with an application due by November 21, 2024.
- **Construction Updates:**
- **Front Plaza:** Significant progress, with completion expected in first quarter of 2025.
- **Pergola & Playground:** Completed in May 2024.
- **Fencing & Air Conditioning:** Design phase complete; expected by first quarter of 2025.
- **Letter Box:** Installation underway, to be completed by first quarter of 2025.

During the Construction update Brother Hashem and Brother Osman Baboukary asked about the progress of Deceased Wash Room. The EC assured that they are working on it and hopefully they can make it functional in the first quarter of next year, Insha'Allah.

- **Hafiz-ul-Quran School:** The school is running smoothly and has 318 students at the moment and plans to offer Quran classes five days a week.
- **Mobile App:** The 'Gungahlin Masjid' app offers prayer schedules, event info, and daily Quranic contents.
- **Operational Improvements:** Updates include a new website, telecast system, and projector setup, all expected by Q1 2025.
- **Grant:** A successful grant of \$24,200 has been received.
- **Youth Activities:** Various events such as camping and indoor soccer have been organized.
- **Gungahlin Mosque Food Program:** The mosque provides food to 40 families monthly, benefiting 197 individuals.
- **Community Garden:** The mosque has partnered with Floriade and secured \$24,200 in funding for a garden development.
- **Community Events:** The mosque hosted numerous events, including Ramadan activities, Eid celebrations, and community BBQs.

Agenda item #5: Report and update on the activities of the CMC during the 2023-24 financial year and adoption of the report

- As discussed above

Agenda item #6: Financial reports and statements for the 2023-24 financial year and adoption of reports

Treasurer Shakir Mahmud presented financial report

- Expenditure decreased compared to the previous year.

- Income exceeded expenditure, resulting in a net benefit.
- Net surplus increased by 39%.
- Net equity increased by 3%.

Agenda item #7: Other business, including questions/feedback from participants

- Br Yunus raised concerns about the cleaning costs and asked if there are cheaper options. The Vice President assured Br Yunus and the Community members present that the EC will check for cheaper options.
- He also inquired about money collection by another organization. The Treasurer explained very clearly about this matter. All the members present were happy on the clarification of Treasurer.
- Br Yunus proposed changing the title "Life Member" to "Permanent Member" and decreasing the life membership fee to \$500.
- Br Yunus proposed the formation of a constitution review committee.
- Br Yunus proposed the establishment of a functional secretariat.
- Br Yunus proposed that the CMC should have a full-time SECRETARIATE currently consisting of an experienced EXECUTIVE OFFICER who has thorough Islamic Knowledge and necessary experience. He /she should raise 50% of his/ her Annual Salary by exploring the number of grants provided by the Government and other Organizations, Locally and Overseas.
- Br Yunus proposed that the Membership Boundary for CMC should be increased to the NSW side up to Goulburn and towards VIC up to Yass.
- Br Yunus proposed to appoint a Chairman and two other Members responsible for receiving submissions for the necessary amendments of the CMC Constitution, to call for submissions and later call for the Special General Meeting to ensure that the next year's appointment of the Office Bearers is held under the amended CMC Constitution.

The EC took the questions mentioned above from 'c to h' by Br Yunus and discussed them with the members present in the AGM. The EC asked the Community members who were in support of those points but almost all the members raised their hands and said 'NO' so the Motion for the questions from 'c to h' was not taken into consideration.

Agenda item #8: A tentative date of the next AGM

- Not discussed

Agenda item #9: Close of Meeting

- The meeting closes at 1:02 PM

Action items:

- The Executive Committee will take necessary action on issues raised in the meeting.