



CANBERRA MUSLIM COMMUNITY Inc.

Postal Address: PO Box 273, Gungahlin ACT 2912

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*Striving to serve the community in the nation's capital for our faith and heritage*

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DATE	TIME	PLACE	REFERENCE
Saturday, 18 <sup>th</sup> November 2017	2:00pm	Gungahlin Masjid	

<b>Meeting called by</b>	Anis Jalal
<b>Key Objectives</b>	Annual General Meeting
<b>Attendance</b>	<p><b>EC Attendance:</b></p> <p>Mainul Haque Abdul Salam Durrani Anis Jalal Dr Abul Hassan Syed Alam Talib Abu Saleh Sohail Rai Shamsul Huda</p> <p>Returning Officer – Br Mohammad Ali Election Officer – Br Manar Ahmed</p>
<b>Apologies</b>	
<b>Minutes Taken by</b>	Abdul Salam Durrani

#### ACTIONS

##### President / Chairperson's report- Br Mainul Haque

Chairperson started the meeting with an Introduction of all CMC Activities.

Our primary goal from last year has been to complete the mosque, which we have been able to complete, Alhamdulillah.

The other goals of the CMC has been to focus on engagement with Muslims and the broader community.

Gungahlin Mosque has been able to unite the Muslim community of Canberra with people from 30-40 national backgrounds currently praying in the mosque. During Isha prayer, everyday there is a congregation of 200-300 members representing a wide ethnic diversity of our community and stakeholders.

It was possible to build the mosque only because of the generosity of the brothers and sisters and the President would like to thank the community for help and support in building the mosque.



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Some key updates for the Gungahlin mosque are:

- 1) The open day community festival was very successful with members of the wider community, news media and politicians attending this family focussed event
- 2) We were able to support some international emergencies and humanitarian work such as helping Rohingya refugees and flood relief for Bangladesh and Pakistan
- 3) We had four big successful Iftar programs at the Exhibition Park during last Ramadan
- 4) We received more than \$40k grants in total - around \$20k ACT state grant and another \$20k federal grant.
- 5) Our continued efforts to raise funds from the embassies continued throughout the year. UAE, Kuwait, Malaysia, Brunei, Saudi Arabia, Rabita, Morocco etc. have been approached and we are awaiting their response InShaAllah

We are also liaising with the ACT Government to retrieve the \$93,000 ACTPLA government bond that is with them. Our efforts for securing overflow-parking land is also continuing and we will keep you updated.

The Chairperson also pointed out that there are a number of subcommittees working relentlessly and acknowledged that the depth and diversity of them have helped in the masjid management immensely.

The Chairperson moved the next agenda item, which is the secretary report.

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## Actions

### Secretary report – Br Anis Jalal

Secretary's report

#### Membership:

Total Membership = 407

Total Life members = 298

Total General members = 109 (on June 30, 2016)

Total Life members since Last year's AGM = 121

Total General members since last year's AGM = 177

#### Key Achievements

- Achieved Partial Occupancy for Gungahlin Masjid
- Had a very Successful Community Mosque Open Day on 07/10/2017, with significant participation from Media / politicians / Wider community participation
- Successful Ramadan program at EPIC Terrace room, with four big Iftar events attended by Muslims from all around Canberra.
- 5 times regular prayers in the masjid, very well attended by our community members, with the



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help of our brothers from the Imams panel.

- Funding received from ACT government for various purposes, \$20k for Solar Panel.
- Application for additional land to build a multi-Function Centre with a carpark. Stage two application has been submitted with additional information as requested by LDA
- Visits by Imams and government officials
- IT and membership team report: (Last 1.5 years)
  - Launch mosque new website which contain
    - All latest news regular update
    - Prayer timetable included Iqamah times
    - Email/SMS subscription form
    - All necessary online form including membership
    - Set up PayPal account which is easy to pay
    - Donation amount updated regularly to inform the community
    - All events information with images
    - Contact us response time is high standard though it is volunteer organization
  - Run most Active Muslim Facebook page in Canberra which promote all events regularly including some external request which is relevant for other Canberra Muslim organization
  - Publishing Ramadan Calendar
  - Start SMS/email service that updates any urgent news to the community
  - Create slide show for all necessary events including Fundraising Dinner/ Grand Opening/ Taraweeh
  - Full sound system support to any events
  - Mosque security system
  - Necessary database management
- In Future: We plan to achieve
  - Live Facebook and other live show including video clips and lecture clips
  - GM Apps and Digital radio
  - Jumua Archives
  - Arabic Learning Class Online
  - Classified Sales and recycling products
  - Distant Learning
  - Sports and recreational apps and learning page.

■ **Membership Team:**

IT Team closely worked with Membership and Donation team for the following works:



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- Prompt membership application process and reviewed by CMC EC
- Membership Database & transparency in membership database
- Printing and distribution Certificates of Memberships and Appreciation
- Promoting Membership to the community to fund collection
- Donation Collection and depositing to the bank

#### **Construction Future Plans**

The following items are planned for the next two phases of Masjid Construction

##### **Phase II**

1. Permanent ablution Areas - Male & Female
2. Permanent Classrooms (4)
3. Permanent Burial Washing room.

##### **Phase III**

1. Entry & landscaping
2. Minaret

Finally the secretary would like to say that the job done by him in the last 2 years, he may have made any mistake and if he has then it was unintentional and apologised for that. He will be happy to hear if anyone has any comments or further questions.

#### **IT committee update – Br Masud Rahman (IT committee co-ordinator)**

Br Masud commented that Br Anis covered most of the update, he will just like to add to thank the people who have helped and they feel privileged to work for the masjid.

There is some special thanks for br Taoheed by the president for his IT work.

#### **Building subcommittee update – Br Roysul Khan (committee co-ordinator)**

I would like to extend my sincere gratitude on behalf of the CMC EC and Construction Sub Committee to all CMC members, our donors, well-wishers and supporters of this noble cause of Masjid Project. We appreciate and acknowledge that your contribution means a lot to our organisation for the Gungahlin Masjid project. Jazakumullahu khairan for your continuous support in fulfilling your pledges partially or fully, towards the construction of House of Allah in Gungahlin.

Alhamdulillah with your ongoing support we completed our main prayer hall and received partial occupancy from relevant authority and we started praying at the mosque from October 2017.

Gungahlin mosque construction started nearly five years back but work stopped for around 3 years after the slab work due to funding and other unforeseen reasons. Construction started again from April 2015 and took over two years to complete the main prayer hall. Total cost of this project so far around \$1.7m. Need another estimated \$500 K to complete the classroom and wudu area. We also need additional money to complete landscaping, fencing, retaining wall to complete phase 1.



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CMC EC and Construction subcommittee worked closely with builder to make sure no compromise with the quality and best value for money. Every single tender document was reviewed, scrutinized and additional quotes obtained to compare prices for major items. After completion of the main hall, we engaged an independent civil engineer and based on his inspection we communicated a few minor defaults to the builder for fixing. Please note that certifier and ACTPA required all relevant experts certificate before issuing the partial occupancy. Certifier also works on behalf of owner (CMC) to monitor construction work done as per the Building Code of Australia (BCA) and other ACT building standards.

An addition to main prayer hall, overflow car parking also filled with soil for parking and only cost was around \$10 K and we made a significant saving. However, we need more funding to complete the overflow car parking.

Your continuous support and cooperation are highly appreciated and with your continuous support, we hope to commence the construction of the next phase of this House of Allah.

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#### **Additional grant application (Majid Pathan)**

We have applied for a Strong and Resilient communities grant. The grant will last for over 2 a half-year period, and the grant amount that we applied for is \$150k per year. The total grant applied for is \$500k. If approved, we will have to use the grant for community projects to build Strong and Resilient communities.

One of the condition of the grant is to have a partner organisation to work with and we have applied for the Gungahlin Uniting Church and Red Cross as our partners. The grant also required two referees and we have reference from Alistair Coe and Nick Manikis for the same. President thanked Br Majid for preparing this grant application.

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#### **Event Management sub-committee update – Br Adil (Event Management committee co-ordinator)**

The Event Management Sub Committee was involved in organising the 4 Iftars and the committee would like to thank all those who participated in this event and those who helped in this event.

The 4 Iftars that were organised were by 1) Bangladeshi Community 2) Pakistani Community 3) Saudi embassy & 4) Afghan community / Turkish / Fijian communities.

All events were very well attended with up to 600 people attending each event every Sunday.

Other event that was organised was the opening of the new parking area and was managed by Br Akramul & Br Azmat. It was attended by about 300 people

Most significant event in the AGM reporting period was the opening of the mosque, achieving partial occupancy on the 8<sup>th</sup> of October. Almost 2 thousand people attended and thank you all to those who helped make this successful.



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Inshallah for the next year the plan is to have fundraising event in March 2018, this will allow people to come back from holidays and two months before Ramadan.

During next Ramadan, we plan to have more events to make the community feel part of the masjid. We also plan to have open day and fundraising event in October.

Also we plan to have a sports event one day with barbeque and other suggestions are welcome.

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#### **Financial Report – Br Sohail (Treasurer)**

Br Sohail thanked Abu Shams Anwar who helped with preparing the books auditing and organising the accounts etc.

We have distributed The Gungahlin Masjid Audited Financials as well as the presentation you can see on the screen. Essentially, we managed to raise \$1.055 million in the last financial year of which \$967,000 were from donations and around \$88,000 from membership.

Expenses were mainly \$16k for rental and equipment hire for EPIC hall and other payments for fundraising event.

Another expense was the rent of the demountable.

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#### **Next Agenda Item – Constitution Updated**

Br Mainul presented the amendments to the constitution as attached.

The following Changes to CMC Constitution was passed at AGM on 18 November 2018 with a majority voting yes on all amendments and with three members opposing one constitution amendment to suggest to remove the communication to members via social media and text message.

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#### **QUESTIONS BY MEMBERS**

How will be Social Media communication such as WhatsApp group will be auditable or verifiable? Mohammad Quraishi

Answers. We have SMS subscription that stores all communications and any other communication such as emails to members are also stored.

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QUESTIONS BY MEMBERS	I would like to keep the proxy voting clause because there may be reasons that a member is not present. Murad Hossain
Answers. We have deliberated this issue of Proxy in great extent and as recommended by the Constitution subcommittee, for the greater interest of transparency and reducing administrative burden during elections, we decided to remove the proxy voting.	

QUESTIONS BY MEMBERS	<p>The AGM noted the three constitutional amendment proposals received from Brs Ali Akbar, Muhammad Ali and Muhammad Yunus. The AGM noted these could not be considered at this AGM, as they were not presented with 21 days' notice. As per procedure, the Executive Committee will consider these proposals for the next AGM.</p> <p>An amendment was removed then added back in relation to the constitution referring to a hadith. Mohammad Quraishi.</p>
Answers. We do not have to accept all constitution amendments, and there was strong support from the community to retain the Hadith.	

QUESTIONS BY MEMBERS	<p>The instalment payment option for life members are not clear in the constitution. The constitution does not make it clear how the instalment payments can be made. Mohammad Quraishi.</p>
Answers. This is an administrative matter and the payment details does not need to be in the constitution. Once the treasurer confirms the full life membership payment, the member is eligible to vote.	

Topic / Discussions	Acceptance of annual Financial report for 2015-16
Acceptance of financial statements	
Proposed resolution: That the financial statements tabled at the annual general meeting be accepted.	
Moved: YES	
Passed.	
Proposed: Br Murad Hossain	
Second: Br Adil Rao	

Topic / Discussions	Accepting of previous AGM meeting minutes FY-2016
Resolution passed to approve accepting previous meeting minutes from last general meeting FY-2016	
Proposed : Br Adil Rao	
Seconded : Br Azmat Sharief	
<b>Next Agenda Item – Appointment of the New Executive Committee / Elections</b>	



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Br Mohammad Ali dissolved the previous Executive Committee with the power as a Returning officer and thanked the previous Executive committee for the work they have done for the masjid until this election.

Br Mohammad Ali informed that as a returning officer, he has received nominations for positions for the New Executive Committee. However, in the due course several candidates withdrew their candidacy.

- The current position is the members that are elected unopposed:
- President – Br Zain Hassan was one of the candidates but withdrew himself so Br Mainul Haque stands elected as the president for the next Executive committee.
- Vice President – Br Majid Pathan is elected unopposed.
- Secretary – Br Altaf is elected unopposed.
- Treasurer – Br Sohail Rai is elected unopposed.
- Members – 7 candidates were nominated for 4 member positions available. However, 3 of the members Br Azmat Sharif, Br Nassar Samadi and Br Jilani Sheikh withdrew their nominations.

The 4 members who now stand elected unopposed are:

- Hamza Abu Jarbou
- Abdul Salam Durrani
- Mohammad Abu Saleh
- Mohammad Qamruzzaman

Assistant Secretary – There are two candidates for this position Br Bilal Khalil & Br Yunus. There will be secret balloting and Br Manar will be conducting the election. However, before the ballot process commenced, Br Yunus took the floor and withdraw his nomination for the sake of community unity and for the sake of Allah SWT.

Br Mohammad Ali announced Br Bilal Khalil in the position of Assistant Secretary as elected unopposed.

Final Executive Position elected:

- **President - Mainul Haque**
- **Vice President - Majid Pathan**
- **Secretary - Altaf Hossain**
- **Assistant Secretary - Bilal Khalil**
- **Treasurer - Sohail Rai**
- **Members - Hamza Abou Jarbou**
- **Members - Muhammad Qamruzzaman**
- **Members - Mohammad Abu Saleh**
- **Members - Abdul Salam Durrani**

MINUTES TAKEN ON **Saturday, 18<sup>th</sup> November 2017**

Minutes taken by Abdul Salam Durrani



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